

Mailing: P.O. Box 551
Location: 11545 Brentwood, Blvd.
Brentwood, CA 94513
Phone (925) 634-4748; Fax (925) 634-9783
Email: dm@bbkucd.org
Web: BBKUCD.org

BOARD OF TRUSTEES' ANNUAL REPORT July 1, 2022 - June 30, 2023

During this past fiscal year, the District sold 14 full casket in-ground sites, 0 cremation sites and 13 niches. There were 32 full casket, 21 in-ground cremation and 17 niche burials.

This past fiscal year the District started updating and replacing all irrigation throughout the cemetery. The sprinklers system now turns on automatically. To date the District has spent \$150,000. Landscaping and arbor care has cost the District \$68,600.

Our grounds keepers have been maintaining the cemetery, as well as the opening/closing for all interments. Here are some of the expenses associated with running our District: workers compensation and property insurance \$55,000, employee benefits \$48,315; CCCERA retirement \$53,916; funeral supplies and vaults \$15,720; pest control \$4,965. Professional services \$60,980; CPA - State of California required Annual Audit, including the past fiscal year of GASB 68 and 75, \$13,286.


The District's utility increased with the annual costs of Pacific Gas and Electric \$7,723; disposal \$4,360; telephone and internet \$17,311; and outdoor restrooms \$5,136.

Costs are up in keeping the District running smoothly, including employee benefits and district supplies.


Operating a public cemetery is quite different than operating a private cemetery. Private cemeteries are not obligated to follow the California Health and Safety code when setting prices. They have many options at their disposal including no limit on the area they serve, trading, brokers, sales, discounts and accepting payment plans. Unfortunately, public cemeteries are extremely limited in the way of options – our District does not offer payment plans, sales or discounts and use of the cemetery is limited to residents of the tax district.

As of June 2023, the District has \$400,678 in its Endowment Fund. The annual operating budget was \$510,052, does not include payroll and employee benefits. Total tax revenue from 2022-23 F/Y was \$851,458.

Respectfully submitted on this 1st day of November 2023, by District Manager Patricia A. Howard.


Patricia Bristow, Trustee / Chairperson


Michael Walko, Trustee


Emil Geddes, Trustee