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**Minutes**  
**SPECIAL MEETING**  
**Friday, March 13, 2020**  
**10:00 a.m.**

District Office, 11545 Brentwood Blvd., Brentwood, CA

**CALL TO ORDER** – The meeting was called to order at 4:00 p.m. by Chair Patricia Bristow.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** – *Present:* Chair Patricia Bristow and Trustees Barbara Guise and Deborah Spinola. *Staff Members present:* Interim District Manager Aurora Garcia.

**PUBLIC COMMENTS** – None.

**ADOPTION OF AGENDA** – It was moved by Spinola, second by Guise to adopt the agenda as presented.  
*Vote:* Ayes – Spinola, Guise and Bristow. Noes – 0.

**NEW BUSINESS- Discussion & Possible Action**

1. **Disburse funds in the amount of \$5,000.00 to open escrow for the possible purchase of the property located at 1000 Smith Lane Byron, CA** – It was moved by Spinola, second by Guise to counter offer the 1000 Smith Lane Property in the amount of \$475,000.00 and open escrow.  
*Vote:* Ayes – Spinola, Guise and Bristow. Noes – 0.
2. **New Outdoor Lavatory** – The District ordered and placed another outdoor lavatory with a wash station for public convenience.

**COMMENTS FROM TRUSTEES**

**SETTING AGENDA OF NEXT REGULAR MEETING** – April 15, 2020 at Cemetery Office a teleconference meeting.

**ADJOURN:** This meeting was adjourned at 10:18 a.m.