



Mailing: P.O. Box 551  
Location: 11545 Brentwood, Blvd.  
Brentwood, CA 94513  
Web: BBKUCD.org

**AGENDA**  
**REGULAR MEETING**  
**WEDNESDAY, FEBRUARY 19, 2025**  
**9:00 A.M.**

Held at the District Office: 11545 Brentwood Blvd., Brentwood, CA

*Persons with disabilities may request reasonable accommodation by contacting the office at 925-634-4748, at least 72 hours before the meeting, who will use their best efforts to provide reasonable accommodations with accessibility and public safety. "Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Byron-Brentwood-Knightsen Union Cemetery District less than 96 hours prior to that meeting are available for public inspection at 11545 Brentwood Blvd, Brentwood, CA 94513, during normal business hours.*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PUBLIC COMMENTS** - Members of the Public may address the Board on any issue, including those not on the agenda. The Board Chair will place a two-minute time limit on speakers addressing the Board. Items not on the Agenda cannot be acted on by the Board.

**ADOPTION OF AGENDA** - A copy of this Agenda and supported materials are available to the public upon request. Requests may be made by contacting the District at 925-634-4748.

**CORRESPONDENCE** - Items not on the Agenda (Information only until placed on a future agenda.)

**DISTRICT MANAGER'S REPORT**

**MINUTES FOR APPROVAL** - Regular meeting minutes of December 17, 2024.

**FINANCIAL**

1. **Approval of Warrants** - December 2024 and January 2025
2. **Income / Expenditures** - December 2024 and January 2025

**OLD BUSINESS**

1. **Update Resolution numerical order from the December 2024 meeting.**
2. **New Construction Update / Primo Facchini**

**NEW BUSINESS**

1. **Form 700**
2. **Transfer \$350,000 from fund 360300 to Five Star Bank, Money Market Account**
3. **Approve updated Rules and Regulations**
4. **Approve updated Public Policy**
5. **Approve updated Reserve Policy**
6. **Approve Conflict of Interest Code**
7. **Approve updated Statement of Investment Policy**
8. **Resolution to cover volunteers and the board through workers compensation insurance**
9. **Required Brown Act, Implicit Bias Training and Ethics for Local Government Training**

**COMMENTS FROM TRUSTEES**

**SETTING AGENDA OF NEXT REGULAR MEETING** - April 16, 2025, held at the District Office.

**ADJOURN**