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MINUTES
REGULAR MEETING
WEDNESDAY, FEBRUARY 21, 2024
3:00 p.m.

District Office, 11545 Brentwood Blvd., Brentwood, CA

CALL TO ORDER – The meeting was called to order at 3:00 p.m. by Chair Patricia Bristow.

PLEDGE OF ALLEGIANCE

ROLL CALL – *Present:* Chair Patricia Bristow and Trustees Emil Geddes and Trustee Michael Walko. *Staff Members present:* District Manager Patricia Howard. Bob Tanaka and Jake Mar with Tanaka Design Group.

PUBLIC COMMENTS – None.

ADOPTION OF AGENDA – It was moved by Geddes, second by Walko to adopt the agenda as presented. *Vote:* Ayes – Geddes, Walko and Bristow. Noes – 0.

CORRESPONDENCE –

CSDA – eNews, various emails and legal updates

SDRMA – Safety, Claims Education Day March 26, 2024

LAFCo – Commissioner Election

CAPC – Annual Conference Reminders

District Fund Balance – \$1,200,986.71

MINUTES FOR APPROVAL – It was moved by Geddes, second by Walko to approve the minutes of December 20, 2023, Special Meeting minutes of January 17, 2024, and February 12, 2024. *Vote:* Ayes – Geddes, Walko and Bristow. Noes – 0.

FINANCIAL

- 1. Approval of Warrants** – It was moved by Walko, second by Geddes to approve the December 2023 and January 2024 warrants as presented. *Vote:* Ayes – Walko, Geddes and Bristow. Noes – 0.
- 2. Income and Expenditure Reports** – December 2023 and January 2024, Income and Expenditure Reports were given to the Board of Trustees.

OLD BUSINESS

- 1. No Old Business**

NEW BUSINESS

- 1. Tanaka Design Group – Master Plan** It was moved by Geddes, second by Walko to move forward with phase 1 (one) of the Master plan, cutting back on some of the irrigation and electrical work, to save district funds. *Vote:* Ayes – Geddes, Walko and Bristow. Noes – 0.
- 2. LAFCo** – It was moved by Geddes, second by Walko to nominate Michael McGill President Pro Tem of Contra Costa Central Sanitary District, to the LAFCo Commissioner’s Board. Resolution #2024-02-001, attached. *Vote:* Ayes – Geddes, Walko and Bristow. Noes – 0.

SETTING AGENDA OF NEXT REGULAR MEETING – April 16, 2024, at 3:00 pm held at the Union Cemetery District Office.

ADJOURN: 4:43 pm.