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Minutes
REGULAR MEETING
Wednesday, APRIL 20, 2022
4:00 p.m.

District Office, 11545 Brentwood Blvd., Brentwood, CA

CALL TO ORDER – The meeting was called to order at 4:08 p.m. by Chair Patricia Bristow.

PLEDGE OF ALLEGIANCE

ROLL CALL – *Present:* Chair Patricia Bristow and Trustee Barbara Guise. *Staff Members present:* District Manager Patricia Howard and Cemetery Services Coordinator Aurora Garcia.

PUBLIC COMMENTS – None.

ADOPTION OF AGENDA – It was moved by Guise, second by Bristow to adopt the agenda as presented. *Vote:* Ayes – Guise and Bristow. Noes – 0.

CORRESPONDENCE –

CAPC Annual Conference, various email and updates.

CSDA Annual Conference, various emails, Newsletter and updates.

PCA Annual Conference and Newsletter

LAFCO Elections

MINUTES FOR APPROVAL – It was moved by Guise, second by Bristow to approve the minutes of February 16, 2022, February 28, 2022, and March 8, 2022, as presented. *Vote:* Ayes – Guise and Bristow. Noes – 0.

FINANCIAL

- 1. Approval of Warrants** – It was moved by Guise, second by Bristow to approve the warrants of February 2022, and March 2022. *Vote:* Ayes – Guise and Bristow. Noes – 0.
- 2. Income and Expenditure Reports** – Income and Expenditure Reports were given to the Board of Trustees for the months of February 2022, and March 2022.

NEW BUSINESS

- 1. Board Trustee Resignation** – It was moved by Guise, second by Bristow to accept the resignation of Deborah Spinola, effective March 8, 2022. *Vote:* Ayes – Guise and Bristow. Noes – 0.
- 2. Memorial Day 2022** – Bristow will attend the Memorial Day ceremony.
- 3. Price Increase** – It was moved by Guise, second by Bristow to approve the increase in cemetery prices. *Vote:* Ayes – Guise and Bristow. Noes – 0

COMMENTS FROM TRUSTEES

SETTING AGENDA OF NEXT REGULAR MEETING – June 15, 2022, at Union Cemetery District.

ADJOURN: 5:18 pm.