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MINUTES
SPECIAL MEETING
WEDNESDAY, MAY 27, 2026
10:00 a.m.

District Office, 11545 Brentwood Blvd., Brentwood, CA

CALL TO ORDER – The meeting was called to order at 10:02 a.m. by Chair Patricia Bristow.

ROLL CALL – *Present:* Chair Patricia Bristow, Trustee Walko and Trustee Emil Geddes. *Staff Member(s) present:* District Manager Patricia Howard and Legal Counsel Brian Hughes.

OLD BUSINESS

CLOSED SESSION; (Pursuant to California Government Code § 54957) 10:03 am.

a. Personnel

OPEN SESSION; (Pursuant to California Government Code § 54957.1) 10:42 am.

Return to open session – Comments from the Trustees:

GEDDES – The workplace is positive with good management. Staff are always working. He gets feedback from constituents that they are happy with the District. Facts and data backup that protocol is being followed.

BRISTOW – Finds that the District Manager is extremely valuable. Worked for two years to remove funds from the County, where the District was not receiving any interest. The guidance that Howard has given the District has led the District to do all the things that are needed, including no longer relying on the County.

WALKO – District Manager Howard has handled some of the more unique situations very well, with the least amount of trouble.

MOTION ON THE TABLE – It was moved by Walko, second by Geddes to approve the performance-based incentive of 2 CCCERA Service Credits. *Vote:* Ayes – Walko, Geddes and Bristow. Noes – 0.

NEW BUSINESS

Required Finance Training – It was moved by Walko, second by Geddes to approve hiring Legal Counsel Brian Hughes to train the Board, District Manager Howard and Cemetery Services Coordinator Garcia on the required SB 827 Finance Training. Howard will work with Hughes on including any local government employees that may need this training. *Vote:* Ayes – Walko, Geddes and Bristow. Noes – 0.

SETTING AGENDA OF NEXT REGULAR MEETING – June 15, 2026, to be held at the District Office. – It moved by Geddes, second by Walko to approve the setting of the next regular agenda. *Vote:* Ayes – Geddes, Walko and Bristow. Noes – 0.

ADJOURN: 11:01 am.